

COMMUNITY PRESERVATION COMMITTEE

November 7, 2013

Draft: November 12, 2013

Approved: December 5, 2013

1. The meeting was called to order at 5:00 pm in the Nauset Room at Town Hall. In attendance; Judy Brainerd, Julia Enroth (Chair), Catherine Hertz (Clerk), Jon Holt, Alan McClennen (Vice-Chair), Meff Runyon. Absent; Paul McNulty, Bill Garner.
2. There was no public comment.
3. *On a motion made by Alan McClennen and seconded by Judy Brainerd, the minutes of the September 5, 2013 meeting were approved. 5-0-1*

On a motion made by Jon Holt and seconded by Alan McClennen, the minutes of the October 3, 2013 meeting were approved as amended. 5-0-1

4. CPC Membership Status – All committees represented except Historical Commission which has not appointed a member. All committees need to write a letter to the Town Clerk recommending a member and then that member needs to be sworn in.
5. OHS Land and Septic Survey Project Update, Orleans Historical Society Representative(s)
 - a. Mark Carron, Chair of Building Committee, and Darwin Cornell, Director of Buildings and Grounds spoke.
 - b. Received a \$20,000 grant from the CPC for a septic site survey. \$1,200 has already been dispersed.
 - c. Board is meeting with a professional fundraiser.
 - d. OHS zoned as residential and needs to go through Site Advisory Committee and Zoning Board of Appeals. Alan McClennen said that 501(3)c organizations are exempt from local zoning.
 - e. Going forward with Title VI septic.
 - f. Have approached Town for possible purchase of American Legion building.
 - g. Plans would include floor plans and elevations, storage, updating power, two bathrooms, elevator and air-conditioning.
 - h. Asking board to change Meeting House back to a Meeting House and have a separate museum.
 - i. Julia will check wording in the Town Meeting warrant.
6. Project Monitoring – Updates and Invoices
 - a. **Hinckley Affordable Housing** (Catherine Hertz monitor) – Jon Holt reported that a fence will be installed between the road and houses.
 - b. **OHS Document/Photograph Restoration – Phase III** (Jon Holt monitor) – No new information
 - c. **OHS Land and Septic Survey** (Bill Garner monitor) – No new information
 - d. **Putnam Farm** (Catherine Hertz monitor) – No new information
 - e. **Namskaket Rd./Bevan Way Habitat Housing** (Julia Enroth monitor) – Julia reported that the dedication was held in September with the builders in

attendance. They built a house in one week. Wall raising has been done on two houses and two more have their foundations in. Have approval to go ahead with the fifth house. In March they will have a "Women Build."

- f. **Odd Fellows Hall Restoration – Phase V** (Catherine Hertz monitor) – Catherine reported that a final bill, in the amount of \$15,100, was received from the architect. They have put in an application to the National Historic Registry.
- g. **Open Space and Community Housing Support Funds** – No new information.
- h. **Eldredge Park Irrigation Well** (Judy Brainerd monitor) – Judy reported a \$1,500 bill was received for engineering. Has gone out to bid.
- i. **Old Firehouse Renovation Feasibility Study** (Bill Garner monitor) – Received an invoice for lead and asbestos testing.
- j. **Academy Playhouse Renovation** (Jon Holt monitor) – They are downsizing the set of drawings.

7. Old Business

- a. Hinckley Affordable Housing – the contractor will put up a fence. The request of a bus shelter and walkway would not come from CPA funds. Walkway estimate is \$10,000.
- b. New CPA signs are now at Odd Fellows, OHS, Habitat/Bevans Way, Eldredge Park irrigation site, Old Firehouse and will also be put at the Academy.
- c. FY 2015 application packets can be obtained at the Town administrator's office and the forms are on the Town website.
- d. Updated CPC projects list for 2006-2013 was discussed.

8. Financial Month-to-Date Report, Finance Dept. Signature Authorization Form

- a. Financials were reviewed. There is a \$25,000,000 State surplus. Will know by November 15, 2013 what this means for the Town of Orleans.
- b. Will invite David Withrow to a future meeting to review financials.
- c. Signature form was passed around.

9. Key Dates / Timeline – Regular CPC meeting 12/5. FY applications due 11/26.
January and February meetings will be held every Thursday at 4:30 pm.

10. There being no further business, the meeting was adjourned at 6:02 pm.

Respectfully submitted,



Sandra A. Marai, Secretary
Community Preservation Committee

Supporting documents on file at Town Hall